

# An Overview of the Retake/Revise Policy at CLMS

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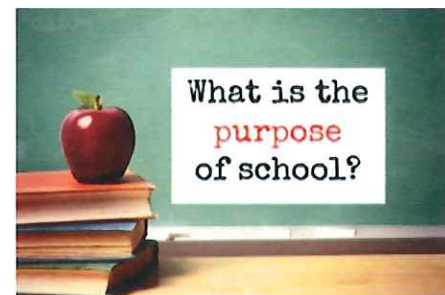
## Session Agenda

- Mental Warm-Up
- Philosophy Behind the Policy
- Mechanics of the Policy
- Question & Answer Session

## Mental Warm-Up

1. In your opinion, what is the **purpose**\* of public **schools**?

\*Feel free to identify more than one purpose



2. Think back to when you were 16 years old. Did you have any friends or acquaintances who **failed their driver's test**? Are any of those people legally allowed to **drive today**?

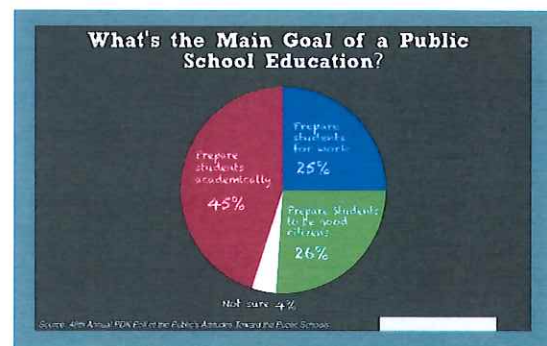


# The Philosophy Behind the Retake/Revise Policy



## The Purpose of Public School

Intellectual development, career readiness, social awareness, civic responsibility



The retake/revise policy is aimed at advancing the goal of intellectual development.



Intellectual Development: Acquiring and developing the knowledge and skills deemed important by society (Waterford Board of Education).

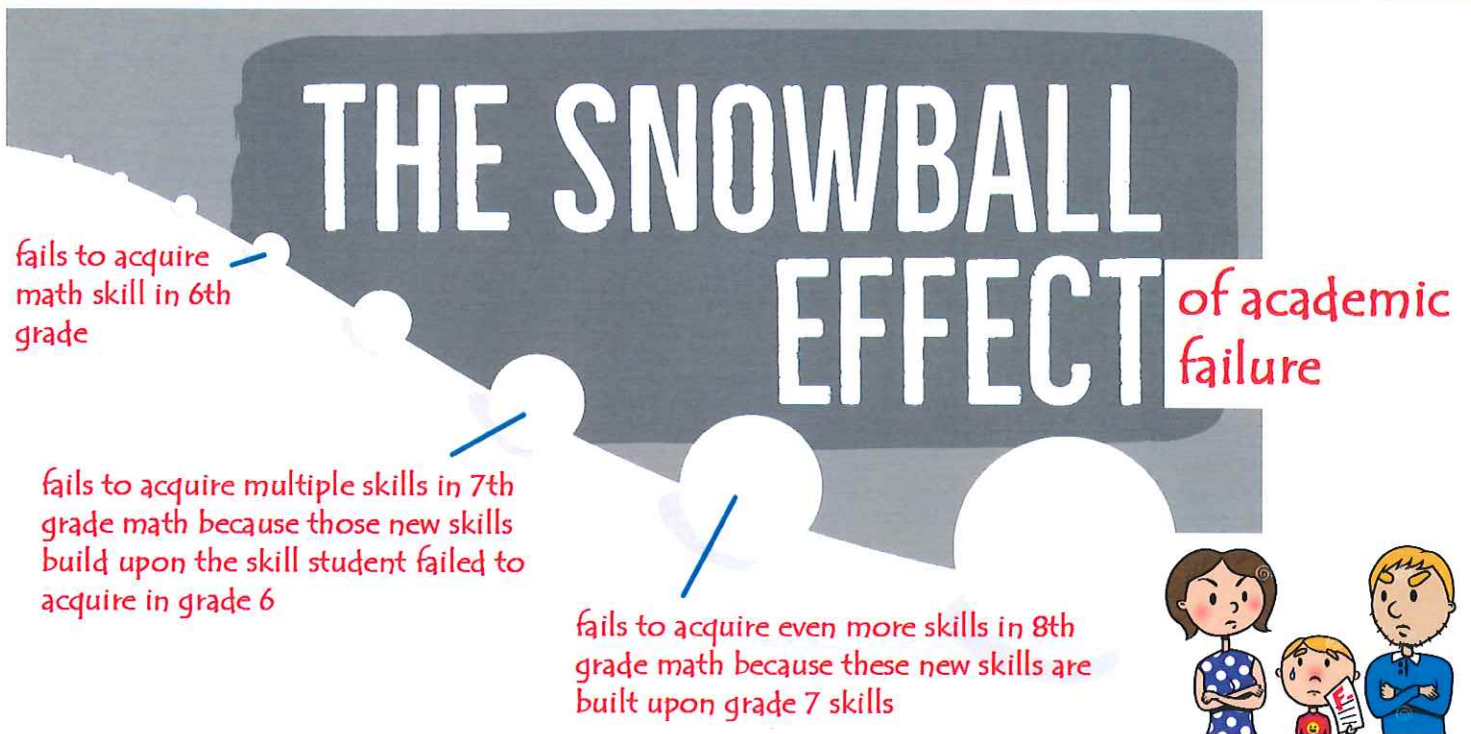


How does the retake/revise policy advance intellectual development?

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- The policy encourages students to keep trying when they are not successful the first time around
- The policy gives students an opportunity to build up skills & knowledge where they have deficits
- The policy works to reduce the negative snowball effect of academic failure

## The CLMS Retake/Revise Policy Prevents the Snowball Effect of Academic Failure







But Mr. Higgins, doesn't this retake/redo/revise policy just send students the message that failure doesn't have consequences? How does this policy prepare our students for the harsh consequences they will face in the real world?

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This is a valid concern shared by quite a few teachers at CLMS

- Failure does have consequences (record keeping in PowerSchool, team monitoring of retakes, parent contact & STAT referrals)
- Habits of the Mind – coming to the CLMS Report Card
- Real world is filled with second chances on tests (driver's license, SAT, BAR exam for lawyers, etc...)



# The Mechanics of the Retake/Revise Policy



## **CLMS Retake Policy 2019-2020**

*We believe in a growth mindset and value that the learning process varies for each student. While students are expected to put forth their best effort on all assignments, some students may require additional time and instruction to master content. To this end, Clark Lane teachers encourage students to try again when they do not achieve mastery.*

### **Retake Guidelines**

- Students will be given the opportunity to retake all major assessments they have not mastered (scores less than 75% or below proficiency on rubric). These include summative assessments such as unit tests and tasks directly related to the standards presented in the curriculum. Other graded assignments may be retaken at teacher discretion.
- When students retake assessments, the higher score will be used to calculate the final grade. The original score will be noted in the comment section in PowerSchool.
- A minimum of one retake per major assessment will be offered; additional retakes will be offered at teacher discretion.
- Teacher will indicate to students if an assignment is eligible for retake and will note if student took advantage of the opportunity.
- Teacher may decide to modify the format of the assessment for a retake based on individual student needs.

### **Retake Protocol**

- The student must make a request for a retake within five school days from the date the assessment is returned. Per teacher discretion, this timeframe may be extended.
- The retake does not need to take place within five days of the grade being shared.
- The student will be given a sufficient amount of time to relearn the content prior to a retake.
- The student and teacher will both agree to a learning remediation plan prior to a retake. This plan will include an understanding of why the student did not reach mastery and an outline of steps to improve chances of success. Teachers may use the CLMS Learning Remediation Plan.
- Parents will be notified if a pattern of refused retakes is observed, and the student may also be referred to the STAT team.

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Academic grade should reflect academic ability

When students retake assessments, the higher score will be used to calculate the final grade. The original score will be noted in the comment section in PowerSchool.

realities of school calendar

minimum of **one retake** per major assessment will be offered; additional retakes will be offered at **teacher discretion**.

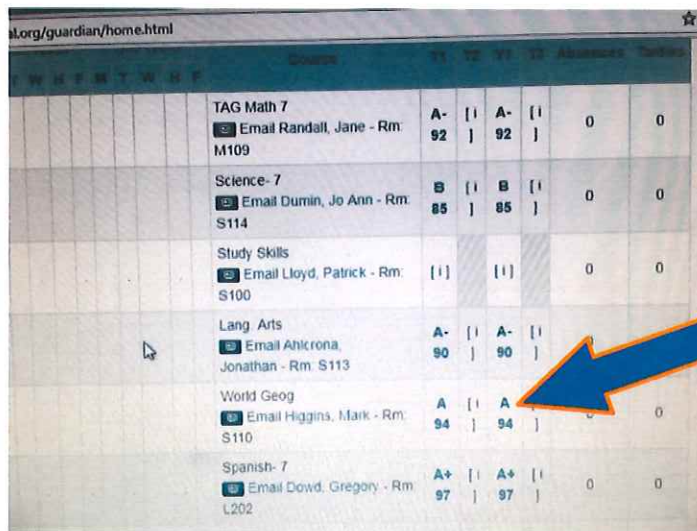
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notation made in PowerSchool under the comment section for the assignment

**Teacher will indicate** to students if an assignment is eligible for retake and will note if student took advantage of the opportunity.

## Mini-Lesson: How to View Comments in the online gradebook (Powerschool)

### Step 1. Log onto Powerschool



	M	T	W	T	F	S	S	Absences	Tardies
TAG Math 7 Email Randall, Jane - Rm. M109	A- 92	[1]	A- 92	[1]				0	0
Science- 7 Email Dumin, Jo Ann - Rm. S114	B 85	[1]	B 85	[1]				0	0
Study Skills Email Lloyd, Patrick - Rm. S100	[1]		[1]					0	0
Lang. Arts Email Ahicrona, Jonathan - Rm. S113	A- 90	[1]	A- 90	[1]					
World Geog Email Higgins, Mark - Rm. S110	A 94	[1]	A 94						0
Spanish- 7 Email Dowd, Gregory - Rm. L202	A+ 97	[1]	A+ 97	[1]				0	0

### Step 2.

click on the class  
you want to  
view in greater  
detail

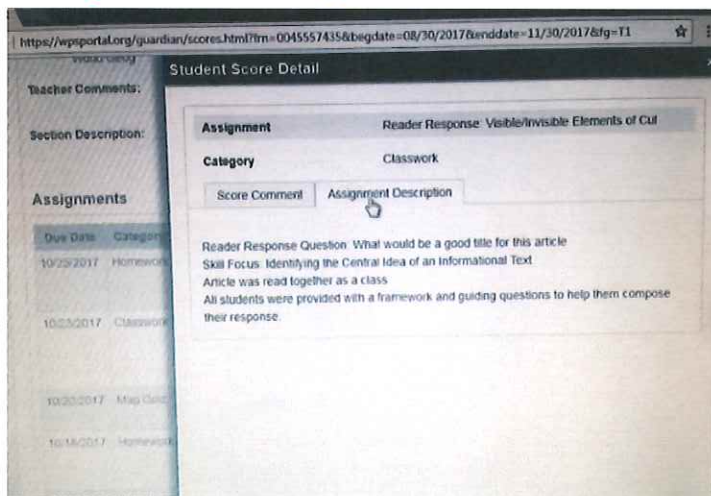
**Step 3.** Search for any assignments that have the blue "talk box" symbol

https://wpsportal.org/guardian/scores.html?frn=0045557435&begdate=08/30/2017&enddate=11/30/2017&fg=T1

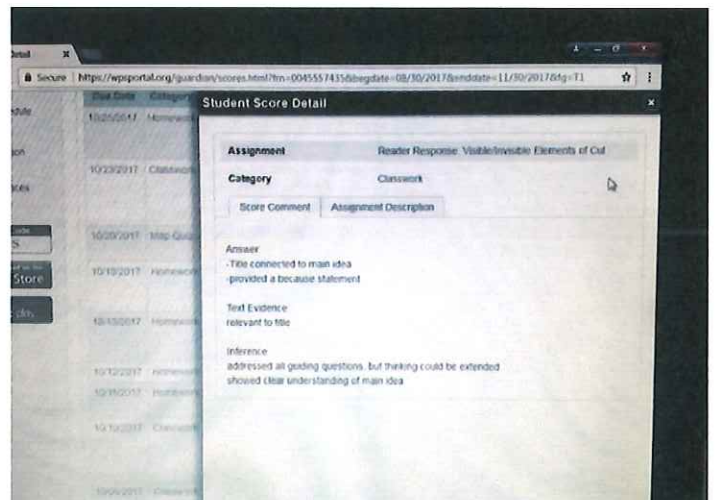
Due Date	Category	Assignment	Flags	Score	Grade	View
10/25/2017	Homework	Nactrema Picture Annotations	1 2	-/10		View
10/23/2017	Classwork	Reader Response: Visible/Invisible Elements of Cul	1 2	17/20	B	View
10/20/2017	Map Quiz	Map Quiz: In & Around CT	1	21/20	105	A+ View
10/18/2017	Homework	Culture is Like an Iceberg Reflections	1 2	9.5/10	95	A View
10/13/2017	Homework	Types of Maps - Political v Physical	1 2	18/18	A+	View
10/12/2017	Homework	Hemispheres	1	20/20	100	A+ View
10/11/2017	Homework	Using the Compass Rose	1 2 3	16/16	A+	View
10/10/2017	Classwork	Reader response: North is Not Always on Top	1 2	17.5/20	B+	View

Step 4. You can view both a description of the assignment and the comments about the student's performance on the assignment

### Assignment Description



### Score Comments





retaking a section instead  
of the whole exam

Teacher may decide to **modify the format** of the assessment for a retake based on individual student needs.

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### Retake Protocol

- student must make the request for a retake within 5 days of grade being posted
- retake does not need to take place within five days (reasonable amount of time)
- student and teacher will agree to a plan for remediation
- parents will be notified if a pattern of refusal or failure develops

## Questions & Answers (hopefully)